



Town of Arlington, Massachusetts
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Minutes 10/12/2004

Capital Planning Committee Meeting Memorandum October 12, 2004

In attendance were:

Rob Addelson
 Steve Andrew
 John Bilafer *
 John FitzMaurice
 Charles Foskett, Chairman
 Nancy Galkowski
 Ruth Lewis
 Anthony Lionetta
 Barbara Thornton *

* Denotes those not in attendance.

1. **Materials provided:** Members were provided with an updated "in process" draft of the Capital Plan, as well as a listing showing the status of prior Capital Budget Balances.
2. **Highlighted Items:** Nancy G. highlighted a couple of items in the draft plan for future consideration. These include new requests from Parks for additional funds for the Waldo and the Locke Playgrounds. Sums for both these were approved in prior years. Projects were recently bid and bids came in significantly above planned budgets. These requests will have to be scrutinized. It may be that the designs will need to be revisited.
3. **Field Maintenance and User Fee Study Committee:** Tony L. gave a status report on the activities of the Field Committee to date. Primary activities are focusing on collecting key data for Arlington and selected neighboring communities. A questionnaire survey is being developed to facilitate this data collection process.
4. **Peirce Field Costs:** Rob A. gave a status report on \$'s associated with the "wish list" items sought as part of the remediation project at Peirce Field. First tier wish list items include: artificial football surface, irrigation, and home side bleachers (including a press box). Second tier items included lights for the baseball field, a concession stand, a storage shed and parking improvements. Initial projections were that all these items could be accomplished for target budget of \$1.5 million or 90% of the \$1.67 million to be provided by the industrial parties.

It now looks like the first tier items will consume the set-aside budget. The second tier items (not including the parking) are now projected to require an additional \$1 million. The School Department is still negotiating on these items. An option would be to install the foundations / utilities for the lighting and concession stand now (in order to deal with the engineered barrier) and to forgo the installation of actual lights and building until some future date. Tony L. inquired into the other \$1 million gifted to the Town by the industrial parties. Rob A. indicated that this is in a trust for the future Field House and not available.

5. **Other School Department Items:** Rob A. gave a preliminary report on upcoming school department requests. Dollars on some of items will need to be adjusted up from last year. These include the Blue and Red Gym floors, where it has been determined that prep worked is required prior to the installation of the new rubberized surface. Also noted was the need to make drainage improvements at

the Bishop School parking lot. Lot flooding is occurring and resulting in problems in the building.

6. Review status of Capital Item Expenditures: Ruth L. provided an accounting status of Capital Items from prior years. This list can be used by subcommittees as they meet with their assigned departments. Nancy G. has already informed department heads that they should be prepared to discuss item status. The CPC conducted a brief review of the list. There are a fair number of items that have not been acted on or have unused balances. These should be cleaned up. There is a cost associated with borrowing (and not using the funds).

7. Fire Stations: The Town Manager is planning on meeting with the Board of Selectmen during the first part of November to discuss the fire station program. The CPC should not meet with the Chief until after this meeting.

8. Adjournment: Next meeting October 26th.